

County Emergency Planning Officer (1993). *Isle of Wight emergency plan*. Isle of Wight, United Kingdom: Isle of Wight County Council.

Commonwealth of Australia

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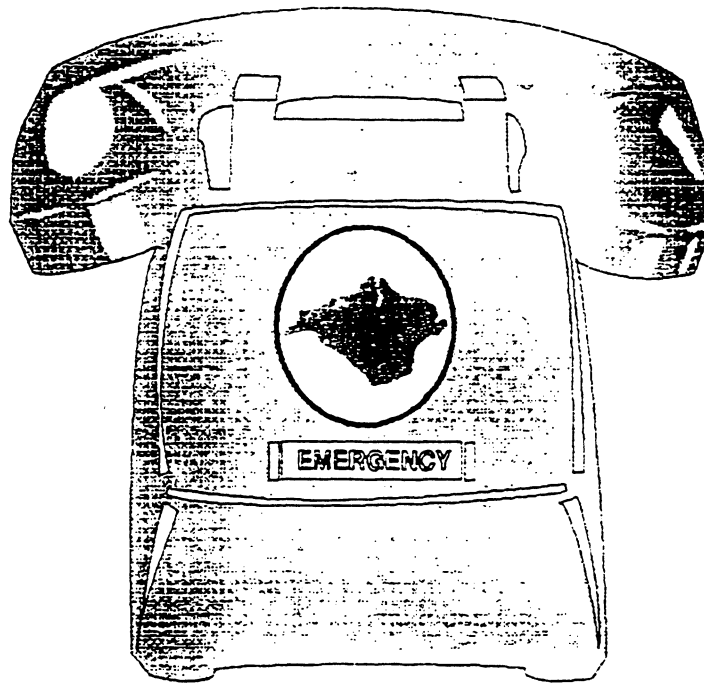
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ISLE OF WIGHT EMERGENCY PLAN



COUNTY SURVEYOR
ACTION

issued by:
County Emergency Planning Officer
County Hall
Newport
Isle of Wight, PO30 1UD
Tel (0983) 823111

INTRODUCTION : ACTION

The aim of this personalised Action Pack for the Isle of Wight Emergency Plan is to provide lead officers with the basic information needed in the first few hours of a major incident.

The Isle of Wight Emergency Plan is made up of 3 parts:

ACTIVATION PACKS (Red)

For all who may need to alert the Isle of Wight Local Authorities in case of: major incident, oil, etc.

ACTION PACKS (Green)

For named officers with a lead role. These are linked to the departmental response.

SUPPORT PACKS (Blue)

These are lodged with each of the Chief Executives/General Manager and the Emergency Planning Team, and in the case of oil pollution, with the County Oil Pollution Officer.

COLOUR KEY

Pages -

White	:	Major Incident
Yellow	:	Oil Pollution
Pink	:	Chief Executive/If Acting as Chief Executive's Check List

COUNTY SURVEYOR'S CHECK LIST

Tick when
done

OUT OF OFFICE HOURS

- Inform your partner of the situation and give a contact number
- Bring with you: identity card, warm clothing, waterproofs, toiletries, medication etc

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ACTION/TASK

- Begin log
- Join the County Major Incident Team
- After designation with the Police, clear and maintain all access and through routes
- Co-ordinate those civil engineering activities required as part of the County's response to the Major Incident
- Co-ordinate the activities of Island Group 90 and any other contractors
- If appropriate, assume the role of County Oil Pollution Officer (see overleaf)

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CONSIDER

- **LEGAL:** Responsibility/accountability - consult County Secretary & Solicitor.
- Contracts - review/renegotiate as necessary
- **POLITICAL:** Elected Members must be involved
- **GENERAL:** Action and Activation Packs - They are there to help you
- Assistance - EP Team/County/Borough/Central Government
- Your role is policy and co-ordination
- Normal services must also continue
- Chain of succession - you must get rest!

COUNTY OIL POLLUTION OFFICER'S CHECKLIST

NO DISPERSANTS TO BE USED WITHOUT PRIOR CONSULTATION AND AGREEMENT WITH THE MINISTRY OF AGRICULTURE FISHERIES & FOOD AND ENGLISH NATURE

Tick when done

OUT OF OFFICE HOURS

- Inform your partner of the situation and give a contact number
- Bring with you: identity card, warm clothing, waterproofs, toiletries, medication etc

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ACTION/TASK

- Begin a log
- Liaise with Borough Oil Pollution Officer to establish Category and to ensure co-ordination of response and arrangements for
 - i coastal reconnaissance and collection of information
 - ii warning notices (held by the Boroughs)
 - iii sampling
- Inform County Emergency Planning Officer of Category
- Liaise with County Waste Disposal Officer
- Liaise with HM Coastguard
- Liaise with Marine Pollution Control Unit and, if appropriate, set up or attend a Joint Response Centre
- If appropriate, form a local advisory group
- Co-ordinate
 - i information and action
 - ii distribution of pollution reports
 - iii briefings and conferences
 - iv collation and dispatch of samples
- Liaise with County Secretary & Solicitor and County Treasurer
- Determine appropriate time for declaration of 'stand-down' from the emergency situation
- Arrange a debrief
- Prepare report

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- GENERAL: Action and Activation Packs - They are there to help you
- Assistance - EP Team/County/Borough/Central Government
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- Normal services must also continue
- Chain of succession - you must get rest!

CHECK LIST

(if acting as Chief Executive)

Tick when
done

ACTION/TASK

- Begin log.
- Liaise with Chief Executive/General Manager of Borough Councils to determine the appropriate level of response.
- Establish the Major Incident Team and appoint a County Emergency Co-ordinator (24 hour cover).
- Brief the Emergency Committee.
- Authorise press release material after consultation with Police, Emergency Services and Borough Councils involved.
- Be prepared to join Gold Group if required to do so by the Police.
- Determine appropriate time for declaration of a 'stand down' from the emergency situation.

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